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| **Meeting Title:** | ATHF Board Meeting |
| **Meeting Time and Date:** | October 1, 2021 @ 7:00 PM |
| **Meeting Venue:** | Remote – Google Meet |
| **Attendees:** | Tyrell Johnston – President  Sheldon Fuernkranz – Director of Communications  Corey Hartwick – Director of Volunteers  Marylin Sterling - Treasurer  Noah Parmiter – Director of Officiating  Carl Barton – Executive Director  Alex Ward – Past President  Carrie Kuypers – Technical Director |
| **Apologies:** | Cassidy Hartwick – Athlete Rep  Derek McIntosh – Vice President  Dakota Heise – League Commissioner |
| **Minutes Kept By:** | Sheldon Fuernkranz |

1. Meeting Open

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| **Opened By:** | Tyrell Johnston |
| **Time Opened:** | 7:02 PM |

1. Minutes of the previous meeting

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| **Moved By:** | Alex Ward |
| **Seconded By:** | Tyrell Johnston |
| **Amendments:**  **(If Applicable)** |  |
| **Result:** | Carried  Lost |

1. Treasurer review

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| **Discussion:** | | |
| * League Money from clubs all paid with the exception of Calgary Handball club * Refs payments for jerseys coming in and Marylin will get a list of all paid refs to Noah * Marylin has been working on making sure ATHF has all proper parent emails for youth refunds. | | |
| **Actions arising:** | **Lead Role:** | **Date:** |
| 1. **Send out youth provincial team refunds** | **Marylin** |  |

1. Executive Directors review

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| **Discussion:** | | |
| * League registration, online payment, and schedule setup. Working with Team LinkT to add specialized statistics for handball * Carl and Noah will work on setting up Ref assignments through Team LinkT * A Lethbridge school has reached out about setting up Handball. Carl working on Legacy grants for skills, ref and coach training. Alex has volunteered to possibly setup a meeting when down in Lethbridge * The green light has been given for ATHL to reach out and setup meetings with community leagues * Carl is working with Saskatchewan handball about setting up exhibitions games * Carl was fielding questions if ATHL was accepting the coaching course that was ran by Zoran from Serbia. After some discussion it was decided that all coaches must attend the ATHL ran coaching clinic. Another coaching clinic will be held on October 30th @ 10:00AM * Discussion are when payments should be due for leagues moving forward. * Board will write Calgary Handball club stating that schedule has been set. The payment of league fees should not be contingent upon whether or not requested dates can be accommodated. * Player registration and club transfer rules tabled for later date | | |
| **Actions arising:** | **Lead Role:** | **Date:** |
| 1. **Research a program called Teachable for delivering courses.** | **Carl Barton** |  |

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| **Motion:** | ATHF will now require payment from clubs the Wednesday before the first league game occurs. |
| **Moved By:** | Noah Parmiter |
| **Seconded By:** | Marylin Sterling |
| **Result:** | Carried  Lost |

1. Communications planning

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| **Discussion:** | | |
| * Discussion around yearly communication plan. All board members are to review and pass forward any comments or suggestions * For the time being a group of board members will handle social media accounts. | | |
| **Actions arising:** | **Lead Role:** | **Date:** |
| 1. **Look into possibility of internships from colleges to help develop a public relation package** 2. **Look into social media platforms that allow posting and scheduling to all social media accounts at once** 3. **Look into costs of a marketing campaign** | **Sheldon Fuernkranz** |  |

1. Required ATHL documentation

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| **Discussion:** | | |
| * Membership documentation. Currently youth player under 18 are the actual ATHL members but this does not allow for parents of these players to attend monthly board meetings as a member * No current procedures around what exactly warrants a bad standing in ATHL | | |
| **Actions arising:** | **Lead Role:** | **Date:** |
| 1. **Tyrell will discuss with Derek to create needed documents** | **Tyrell Johnston** |  |

1. League Update

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| **Discussion:** | | |
| * All clubs have paid fees with the exception of Calgary handball club * Level 1 coach course was a success and 21 coaches attended. Some suggestions are for coach power point to be delivered to coaches prior to course. The ability for coaches to give feedback throughout courses was well received. * Tyrell is looking to build ATHL level 2 and 3 courses as well as a high school coach course | | |
| **Actions arising:** | **Lead Role:** | **Date:** |
| 1. **Carl to send certification to coaches that have completed Level 1 course** 2. **Carrie to look into creating a NCCP certified coaching content** | **Carl Barton**  **Carrie Kyupers** |  |

1. Referee Update

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| **Discussion:** |
| * Refs will be required to check rosters with paid player rosters on Team Linkt * Level 2 ref course with Ward will be held on October 16th. Noah will reach out to young level 1 refs to attend even though they will not be able to be certified at a level 2. * Clubs will be required to pay refs after each game |

1. Provincial Team Update

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| **Discussion:** |
| * Tyrell is working on senior team budget plan and hopes to have it released on Monday. Senior teams will be committing to play in one US tournament as well as US Nationals. Currently no other tournaments are listed so if senior teams decide to add an additional tournament there will be a later cash call * U18 Provincial teams will start on January 16th. Will look at opening registration early December |

1. Mini Handball Provincials

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| **Discussion:** |
| * Mini handball provincials to be held on November 27th * Carl will work on a budget plan and get it sent to Marylin. This will allow ATHF to notify schools of costs. |

1. Sponsorships

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| **Discussion:** |
| * ATHF board to start sending out sponsorship letters and setting meetings with businesses |

1. CTHF AGM

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| **Discussion:** |
| * Meeting is to be held October 2. Noah and Carrie will attend in Tyrell’s place for ATHF |

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| **Motion:** | ATHF will pay $1000 membership fee to CTHF and stay in the association for the following year |
| **Result:** | Carried  Lost |

1. Other Business

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| **Discussion:** | | |
| * ATHF had discussion around COVID lockdowns and possibilities for how league schedules wil work out. Can look at using Tuesday and Thursday timeslots to accommodate games for senior leagues. Youth leagues might have to start at different times or age categories might need to be looked at further. These items have been tabled for now. | | |
| **Actions arising:** | **Lead Role:** | **Date:** |

1. Meeting Closed

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| **Closed By:** | Tyrell Johnston |
| **Time Closed:** | 9:11 PM |
| **Next Schedule Meeting:** | November 1, 2021 @ 6:00PM |